



RATIONALE

Mobile phones are an important modern day communication tool. However, they can easily be improperly used, invade the privacy of others, or be lost or damaged and must therefore be effectively managed.

GUIDELINES

- Teachers in charge of all excursions and trips involving students must ensure a mobile phone accompanies them on each trip.
- Staff will be kept informed of Department of Education and Training information relating to health effects of using mobile phones.
- Staff mobile phone numbers are not to be passed on to others, i.e. restricted access.
- Students are not to bring personal mobile phones to school or any other school activity unless permission from the principal has been sought by parents in writing.
- Where permission is granted the phone will be checked in at the office when the child arrives at school and collected by the student when they leave the school
- The school does not accept responsibility for lost or damaged student mobile phones.
- Student's mobile phones must be kept in the school strong room.
- Student's mobile phones must not be used whilst on school property during school times, 8.45am – 3.45pm.
- Students misusing personal mobile phones at school or causing a nuisance will be brought to the attention of the principal.
- The principal may revoke a student's permission to bring a mobile phone to school
- Students who bring a mobile phone to school without prior approval will have their mobile phones stored at the office until collected by a parent/guardian.
- Under no circumstance may a student be in possession of a mobile phone at a camp or sleepover or excursion.
- Before a student may attend a school camp or sleepover, parents will have to sign a form agreeing that the student will not be in possession of a mobile phone.
- Students who bring a mobile phone to camp will have the phone immediately confiscated

EVALUATION:

This policy will be reviewed as part of the school's three-year review cycle.

The following form is to be used by parents who request their child to have a mobile phone.

I request permission for my child _____ to bring a mobile phone to school. I understand that the mobile phone is for emergencies only and will be stored in the school strong room.

Name: _____ Date: _____ Phone: AH _____

BH _____

Signature: _____

Principal's Authorisation: _____

Date: _____

Valid until: _____